

# Fund Development / Corporate Relations Committee

Committee Goal...Fundraise for SWE and maintain relationships with our sponsors

- We're looking for volunteers to join the Fund Development / Corporate Relations Committee Committee.
- The goal of the Fund Development / Corporate Relations Committee Committee to create and sustain relationships with our local corporate and individual sponsors.
- The Committee is responsible for
  - The Annual Bowling Fundraiser
  - All corporate relations
  - The FDCR budget
  - Attend Executive Council meetings.
  - Present a progress report at the Executive Council meetings
  - Preside at and prepare agenda and minutes for FDCR committee meetings.
  - Prepare (or ensures preparation of) progress reports for the newsletter.
  - Prepare external publicity and coordinate with the Publicity Chair.
  - Maintain FD/CR database containing corporate contacts and other associated fundraising contact information or delegate this task to coordinators or other committee members.
  - Attend goal setting meeting for next fiscal year in **June / July** to assist in transition.
- The time commitment needed for the committee is...~2hrs a week plus any meeting commitments
- The busiest times of the year for our committee is planning and leading up to the Bowling Fundraiser
- How often does the committee meet?
  - Once a month
- You should join this committee if...
  - You want to expand professional relations with corporations and host fundraising events

